**BCCF Event Proposal (proposal P1.1)**

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| **Event:**  Name |  |
| **Location:**  Address, parking, proximity to restaurants and public transportation, parks, etc |  |
| **Date(s):** |  |
| **Organizing Body:**  List members and their responsibilities/ functions |  |
| **TDs:**  All names and TD titles as applicable |  |
| **Internet, social media:**  Advertising, live games and results |  |
| **Tournament Room Description:**  Describe size, layout, floor plan, occupancy, lighting, washrooms, etc. |  |
| **Skittles room:**  Similar with above |  |
| **Format and Rounds:**  Round robin, Swiss + total number of rounds. Add playoff information if applicable |  |
| **Time Control:** |  |
| **Sections:** If more than 1 |  |
| **Tie-Break Systems:**  Specify clearly if different from section 710 of the CFC Handbook |  |
| **Equipment:**  Provided Y/N (chess sets, clocks, score sheets, etc) |  |
| **Prize Fund:**  Clearly specify amounts, distribution and method of awarding |  |
| **Entry Fees:**  Clearly specify amounts and any possible exceptions (juniors, retired, titled players) Mention early bird amounts if applicable |  |
| **Rated:**  Type of rating in effect: CFC, FIDE, other (specify) |  |
| **BCCF Revenue or Financial Support:**  Specify expected financial result |  |
| **Other Information:**  Anything else not included above |  |
| **Submitted by:**  Name(s) |  |
| **Date submitted:** |  |
| **Proposal Expiry Date:**  Two weeks after BCCF posted proposal submission deadline date, specify otherwise |  |